



SCALE MANUFACTURERS ASSOCIATION

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Minutes
SMA Technical Committee Meeting
November 6, 2013
Daytona Hilton Beach/Ocean Walk Village
Daytona Beach, Florida

1. Call to Order

Darrell Flocken called the meeting to order at 8:15 AM.

SMATC Members present: Chair Darrell Flocken (Mettler-Toledo), Vice Chair Lou Straub (Fairbanks Scales), Paul Becquart (HBM), Rob Upright (Vishay), Frank Rusk (Coti-Global), Tom Jones (Hobart), Jon Heinlein (Transcell Technology)

SMATC Members Not Present: Paul Lewis (Rice Lake Weighing Systems), Mitchell Eyles (Flintec)

SMA Members Present: Matt Stovern (Cardinal Scale), Evan Foisy (Sartorius), Richard Shipman (Rice Lake Weighing Systems), Douglas Bohlin (Flintec)

Guests: Paul Moyer (Nebraska Weights and Measures/NCWM S&T Committee Chairman)

2. Approval of minutes from July 11, 2013 Teleconference Meeting

It was moved, seconded, and carried to accept the minutes of the July meeting of the SMATC.

3. Adoption of today's agenda

The agenda was adopted with no changes.

4. Old Business

4.1. Review NCWM Agenda of S&T Committee

Paul Moyer, Nebraska Weights and Measures and Chair of the NCWM S&T Committee reviewed the General Code, Scale Code, Belt Conveyor Scale Systems Code, and Developing Agenda Items from the draft of NCWM Pub 15. A two way exchange of views helped everyone to better understand the issues and to voice concerns.

4.2. Current status of NTEP Conformity Assessment Progress

Darrell Flocken provided the SMA members with a brief update on VCAP. This led to an open discussion concerning the VCAP audits currently required by NTEP and the Auditors that conducting these audits.

5. New Business

Darrell Flocken discussed one additional item. He would like to recommend to the SMA Board that we invite NSF (National Sanitation Foundation) to make a presentation at a future SMA meeting. No additional items were discussed.

6. Report/Discussion of Outside Activities

6.1. NCWM Associate Members Committee (AMC) Report

Darrell Flocken gave a brief update on the AMC and how these funds are raised and how there are now used by the W&M Community. Paul Lewis will move into the Chairman's position of the AMC.

6.2. NCWM BOD Update

Steve Langford has completed his term as an at-large member on the NCWM Board of Directors (BOD). The NCWM has conducted interviews to add an additional staff person to assist Jim Truex. This new hire should be in place for the Interim Meeting in January, 2014. A complete report of last NCWM BOD meeting in October, 2013 was not available.

7. NTEP

7.1. NTETC Weighing Sector

The meeting was held August 27 – 28, 2013 at the Best Western Albany Airport - Albany, NY. The final report of the Weighing Sector is completed and will be posted on the NCWM website.

7.2. SMA Maps

7.2.1. Current Adoption Status

Nothing new to report

7.2.2. Current Maps – NTEP & Service Agencies and Service Personnel

Nothing new to report

7.2.3. Update on New SMA Map – State Laws/Regulations

It was decided that this item be dropped from the work agenda of the TC

7.3. W&M Directors Question Program for 2013

Lou Straub reviewed the responses to this year's SMA questions - an electronic copy is available to all SMA members. A copy will be posted to SMA's web site.

7.4. SMA Scorecard for 2013

Lou Straub provided a brief explanation of the history of the SMA scorecard and offered to email any SMA member a copy.

7.5. NCWM Software Sector

This item was discussed in detail during the review of the NCWM S&T Agenda items – Item 4.1.

8. International

8.6. Mutual Recognition (MAA)

Mettler-Toledo reported that they have used the MAA and it seems to be working successfully.

8.7. US/Canada

It was reported that the US/Canada MRA has not worked as expected for Class I and some Class II instruments.

8.8. US/OIML

Nothing new to report

9. Next Meeting

The next meeting of the SMATC will be a conference call. It will be scheduled before the NCWM Interim Meeting in January, 2014. More details to follow.

10. Adjournment

The morning session of the TC Meeting was adjourned at 11:55 AM.

Executive Session

The SMATC reconvened in executive session at 1:35 PM.

1. Review, Update and/or develop a Recommended SMA Positions on NCWM Agenda Items

The SMATC reviewed the draft NCWM Pub 15 S&T agenda and developed proposed SMA positions on the various items. Proposed positions will be presented to the SMA membership for approval on Friday morning, November 8.

2. NTEP VCAP Implementation – Manufacturers/Private Label Audits

Covered earlier - see Item 4.2 above, no additional discussion.

3. Technical Committee – Member terms

There are no current members on the TC that have a term expiring until 2013. Procedures were reviewed on how companies can nominate a new employee to replace an existing TC member.

4. New Business

None reported

5. Adjournment

The meeting was adjourned at 4:15 PM.

Calendar of Meetings 2014

NCWM Interim Meeting Albuquerque, NM	January 19-22, 2014	Hotel Albuquerque
SMA Spring Meeting Seattle, WA	April 30 – May 2, 2013	TBA
NEWMA Annual Meeting Manchester, NH	May 5-8, 2014	Radisson Hotel Manchester
CWMA Annual Conference St. Louis, MO	May 19-22, 2014	Union Station
NCWM 99th Annual Meeting Detroit, MI	July 13-17, 2014	The Westin Book Cadillac Detroit
NTEP Weighing Sector TBA	August, 2014	TBA
WWMA Annual Meeting Portland, OR	September 14-18, 2014	Hilton Portland and Executive Tower
NTEP Measuring Sector TBA	October, 2014	TBA
SWMA Annual Meeting TBA - North Carolina	October, 2014	TBA
SMA Fall Meeting TBA	November 2014	TBA